

**Position:** Third in Charge – Nursery

**Hourly Rate:** Up to £14 depending on qualifications and experience.

**Hours:** Dolphins Childcare Centre operates Monday to Friday from 7.30am until 6pm and all year round. This role is a 40 hour position all year round.

**Location:** Dolphins Childcare Centre, Community Primary School, North Petherton, Bridgwater TA6 6LU

Millfield Nurseries Ltd is seeking a dedicated, passionate, and experienced **Third in Charge** to join our senior leadership team. This is an exciting opportunity for an Early Years professional who is ready to take the next step in their career, supporting the Nursery Manager and Deputy Manager to deliver exceptional standards of care, learning, and safeguarding.

As Third in Charge, you will play a key role in day-to-day operations, staff development, and room leadership — stepping up to manage the nursery in the absence of the senior team. If you're an inspiring practitioner with strong leadership skills and a commitment to high-quality early education, we'd love to hear from you.

#### **About Us:**

At Dolphins, we provide a warm, inclusive, and stimulating setting where children can explore, learn, and develop at their own pace. Our team is committed to creating a safe and inspiring space that supports each child's unique journey.

#### **About the Role**

As our **Third in Charge**, you will:

##### **1. Lead and inspire**

- Support and guide staff daily to deliver high-quality practice.
- Model outstanding interactions and professional conduct.
- Assist with supervisions, mentoring, onboarding and staff performance.

##### **2. Take on senior responsibilities**

- Act as a senior manager when required, including decision-making, safeguarding responses, and parent communication.
- Support workforce planning, staff deployment and maintaining ratios.
- Contribute to quality assurance, audits, and continuous improvement.

##### **3. Deliver exceptional early years practice**

- Plan and evaluate learning experiences aligned with the EYFS.
- Take on key person responsibilities and build strong relationships with families.
- Promote inclusive practice and support children with additional needs.

##### **4. Champion safeguarding, health & safety**

- Uphold and promote safeguarding policies at all times.
- Ensure safe, clean and well-organised environments.
- Assist with risk assessments, incident reporting and regulatory compliance.

#### **About You**

We're looking for someone who has:

- A full and relevant **Level 3 (or above)** Early Years qualification
- Experience leading or mentoring staff in an Early Years setting

- Strong knowledge of the **EYFS** and safeguarding requirements
- Confidence, professionalism, and a nurturing approach
- Excellent communication and organisational skills
- A passion for creating joyful, inclusive learning environments

#### **Why Join Millfield Nurseries Ltd?**

- Supportive, friendly and experienced leadership team
- Professional development and training opportunities
- A warm, welcoming environment that values staff wellbeing
- The chance to make a meaningful impact on children, families, and staff
- Opportunities for ongoing training and career progression
- Competitive salary and benefits

#### **Ready to Join Us?**

If you're a dedicated childcare professional with a passion for early years education, we'd love to hear from you!

Please note that we are unable to accept your CV alone by way of application. If you are interested in this role, please visit our website [Front Page - Dolphins Childcare](#) where you will find a link to an application form to please complete and return.

For further enquiries, please contact us via telephone on 01278 614556.

#### **SAFEGUARDING STATEMENT**

Millfield Nurseries Ltd is committed to providing a safe and inclusive environment for all. We are a community that celebrates diversity, supporting our children and employees to excel as individuals.

We are committed to safeguarding and promoting the welfare of children and expect all staff to share this commitment. Specific safeguarding responsibilities for this position are outlined in the job description. Offers of employment are subject to satisfactory safeguarding checks including, but not limited to, Enhanced DBS clearance. All positions within Millfield Nurseries Ltd are exempt from the provisions of the Rehabilitation of Offenders Act 1974.